ORAN PARK HIGH SCHOOL

# INFORMATION BOOKLET

# FOR STUDENTS AND PARENTS

# 2022

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# Oran Park High School

## Contact Details

### School

| | |
|---|---|
| **Address** | 1 Podium Way, Oran Park 2570 |
| **Telephone** | (02) 4634 7700 |
| **Email** | oranpark-h.school@det.nsw.edu.au |
| **Website** | www.oranpark-h.schools.nsw.gov.au |
| **Facebook** | Oran Park High School |
| **Twitter** | @OranParkHS |
| **Office hours** | 8:30am – 3:30pm |
| **Parent/student portal** | https://ophs.sentral.com.au/portal2/ |

### Education Directorate

| | |
|---|---|
| **Director Educational Leadership** | Dr Glen Patterson, Campbelltown Office<br>(02) 4633 2700 |

### Transport

| | |
|---|---|
| **Bus company** | Busabout<br>(02) 4631 4200 |

The School Student Transport Scheme (SSTS) gives eligible school students free or subsidised travel between home and school on NSW public transport. Eligibility relies on the following:

- living more than 2.0km in a straight distance from home
- walking distance from home to school is 2.9km or further

If you don't qualify for free travel to and from school, you may be eligible to purchase a School Term Bus Pass.

Opal Card for school students

Apply for a school travel pass SSTS

# Principal's Message

Dear students and families

It is my great honour to be the foundation principal of Oran Park High School. The school, which opened its' doors to students for the first time in 2020, is visually stunning and beautifully designed with a variety of different future-focussed learning and social spaces. However, as the student population has grown over our first few years, we are constantly reminded that great schools are not just about modern buildings but also about the people that work and learn within those buildings.

Oran Park High School is a great school because we have a highly skilled and talented staff who are passionate about working with the children of this community, who they will help nurture to be thoughtful, respectful and motivated young adults, and who are fully supported in this endeavour by our students' parents and carers. And it is also a great school because everything we do is grounded in our TRAK values of Teamwork, Respect, Achievement and Kindness, as well the high expectations and mutually respectful relationships that position it at the heart of a new and flourishing community.

So finally, as we grow and develop over the coming years, we will challenge ourselves every day to live out the spirit and intent of our motto so that we are truly 'Partners in Learning'.

Welcome to Oran Park High School.

**Brad Mitchell – Principal**

*'Partners in Learning'*

# About Our School

Oran Park High School is built on Dharawal land. Prior to construction the land was used initially for farming and more recently the Oran Park Raceway which was operational from February 1962 until its closure in January 2010.

The first intake of students occurred at the beginning of the school year in 2020 with Year 7 and Year 8 students only. 2022 will see a new cohort of Year 7 students begin, therefore extending our school to Years 7, 8, 9 & 10 students. Our students are largely drawn from our partner primary school Oran Park Public School, Gledswood Hills Public School and Barramurra Public School.

Our school also hosts 4 support classes whose students are enrolled through a regional placement panel.

Our school colours are black, white and teal. The school crest was designed by Working Images in consultation with Mr Brad Mitchell founding Principal and a working party of parents and community members.

# Logo

Oran Park High School has established a meaningful and connected logo and school motto that is inclusive of the community within which we live and the vision we have for a learning partnership.

Visual elements of the logo consist of:

| Symbol | Meaning |
|---|---|
| | **Star**<br><br>Represents guidance, the highest goals and aspirations, a leading light and navigational device |
| | **Star (indigenous form)**<br><br>Represents guidance and a navigational device |
| | **Water**<br><br>Represents life, flow and landscape and has relevance to Oran Park within the upper Nepean water catchment region |
| | **Hills/land**<br><br>Represents the connection to the indigenous people in the Oran Park region, the early settlement of NSW and Cow-pastures |
| | **Flora**<br><br>Symbolises growth and connection to the environment. This form loosely representative of the waratah which is the New South Wales state floral emblem. |

# Bell Times

Our timetable cycle is two weeks (fortnight). Student timetables will be shown as Week A and B. As Term One is 11 weeks, we will start term one on Week B meaning that Terms 2, 3 and 4 will start on a Week A.

| **Time** | **Monday, Tuesday, Wednesday, Thursday and Friday** |
|---|---|
| 8:50 am | TRAK |
| 9:00 am | Period 1 |
| 10:00 am | Period 2 |
| 11.00 am | Recess |
| 11.30 am | Period 3 |
| 12.30 pm | Period 4 |
| 1.30 pm | Lunch |
| 2:00 pm | Period 5 |
| 3.00 pm | Finish |

# School Term Dates for 2022

| | | |
|---|---|---|
| **Term 1** | 11 weeks | Friday 28 January – Thursday 8 April<br>Year 7 begin 1 February Years 8, 9 & 10 begin 2 February |
| **Term 2** | 10 weeks | Tuesday 26 April – Friday 1 July<br>All students begin Wednesday 27 April |
| **Term 3** | 10 weeks | Monday 18 July – Friday 23 September<br>All students begin Tuesday 19 July |
| **Term 4** | 11 weeks | Monday 10 October – Tuesday 20 December<br>All students begin Monday 10 October |

# Staff List 2022

| SENIOR EXECUTIVE | |
|---|---|
| **Principal** | Brad Mitchell |
| Deputy Principal | Chris Hollis |
| Deputy Principal | Linda Vella |

| ADMINISTRATION OFFICE | |
|---|---|
| **SAM** | Kylee Hughes |
| Administration | Kerrie Ray |
| Administration | Lisa Bartlett |
| Administration | Julie Collins |
| Administration | Kylie Hart |
| TAS | Angie Froio |
| Science | Lina Conti |
| GA | Mark Pace |
| CLO | Kelly Austin |

| MATHEMATICS | |
|---|---|
| **Head Teacher** | Jose Villanueva |
| Teacher | Paula Liu |
| Teacher | Kathy Tran |
| Teacher | Nick Chand |
| Teacher | Alpana Kumar |
| Teacher | Rifat Sabah |
| Teacher | Melissa Lucas |

| PDHPE | |
|---|---|
| **Head Teacher** | Melanie Scott |
| Teacher | Ben Condon |
| Teacher | Ian Hinton |
| Teacher | Regan Schell |
| Teacher | Georgie Rysko |
| Teacher | Nenad Vekic |
| Teacher | Kang Luong |
| Teacher | Peta Moran |
| Teacher | Chris Ives |

| DISABILITY SUPPORT | |
|---|---|
| **Head Teacher** | Karen Andrews |
| Teacher | Margaret Gilbey |
| Teacher | Simone McCann |
| Teacher | Lilly Clowry |
| Teacher | Liam Phillips |
| SLSO | Sharyn White |
| SLSO | Holly Wilson |
| SLSO | Jodie Blake |
| SLSO | Heather Garrett |
| SLSO | Bethany Hunt |

| ENGLISH | |
|---|---|
| **Head Teacher** | Constance Gartside |
| Teacher | Dusan Pilja |
| Teacher | Catherine Byrne |
| Teacher | Eliza Gates |
| Teacher | Emma Jefferys |
| Teacher | Fadi Sulaiman |
| Teacher | Evana Mihajlovic |
| Teacher | Tiffany Spink |

| HSIE & LANGUAGES | |
|---|---|
| **Head Teacher** | Rachel Berry |
| Teacher | Janelle Kirkman |
| Teacher | Rianna Dayoub |
| Teacher | Omar Sabih |
| Teacher | Siobhan Cranney |
| Teacher | Natasha Buttigieg |
| Teacher | Sheridan Boyd |
| | |

| LIBRARY | |
|---|---|
| Librarian | Jason Darlington |
| Library Assistant | Suzanne McCoy |
| | |

| SCIENCE | |
|---|---|
| **Head Teacher** | Elizabeth Colagiuri |
| Teacher | Kristy Attard |
| Teacher | Jess Silburn |
| Teacher | Sam Pellegrino |
| Teacher | Luke Weymen |
| Teacher | Priya Raju |

| LEARNING SUPPORT | |
|---|---|
| LaST | Jaya Nand |
| LaST | Callie Shea |
| SLSO | Ethan Mauala |
| SLSO | Samantha Pattalis |
| SLSO | Emma Harold |

| TAS & CAPA | |
|---|---|
| **Head Teacher** | Joshua Symons |
| Teacher | Belinda Vaccaro |
| Teacher | Brendan Biddle |
| Teacher | Anjana Sharma |
| Teacher | Jade Erickson |
| Teacher | Emily Sercombe |
| Teacher | Antonella Verter |
| Teacher | Celeste Wrona |
| Teacher | Wendy Stewart |
| Teacher | Elisha Haywood |
| Teacher | Gus Castillon |
| Teacher | Courtney Fraser |
| | |

| STUDENT SERVICES | |
|---|---|
| Admin/Wellbeing | Kristie Harris (**HT**) |
| Counsellor | Leelum Moodley |
| Careers | Catherine Myers |
| Youth Worker | Hayley Riley |

# Wellbeing

The Wellbeing Team consists of staff across the school and can include the Year Advisers, Deputy Principals, Head Teachers, School Counsellors and Learning Support Teachers.

The role of the Wellbeing Team is to:

- support the wellbeing needs of students at Oran Park High School
- seek solutions to wellbeing issues, both general and individual
- refer wellbeing needs to specialist services or agencies, where appropriate
- review, construct and implement wellbeing policies
- coordinate activities and implement programs to support the wellbeing needs of students, aligned to the school's TRAK values
- provide ongoing evaluation of school-based wellbeing policies and procedures
- communicate with and provide guidance for staff
- initiate and coordinate staff development in wellbeing strategies and procedures
- communicate with parents regarding wellbeing issues
- monitor student progress through semester reports, progress reports and the online system
- regularly attend meetings to support the Wellbeing Team
- coordinate and develop the Oran Park High School TRAK program

| **Year 7 Advisers** | **Year 8 Advisers** | **Year 9 Advisers** | **Year 10 Advisers** |
|---|---|---|---|
| • Mr Brendan Biddle<br>• Ms Callie Shea | • Mr Dusan Pilja<br>• Miss Jaya Nand | • Mr Omar Sabih<br>• Ms Paula Liu | • Mrs Kristy Attard<br>• Ms Regan Schell |

## The Role of School Counsellors

School counsellors are employed by the Department of Education to assist students with a variety of educational, social and emotional issues. They can provide a variety of services, including individual psychological assessment, counselling, educational assessments and assistance for students with additional needs. School Counsellors work closely with the School Executive, Year Advisers, Careers Advisers, the Learning Support Team and other staff to help individual students achieve their goals. Students needing support outside of school hours can contact Kids Helpline 1800 551 800.

# School Support Teams

## Learning Support

The Learning Support Team consists of specialist teachers whose main function is to assist staff and support students' individual learning needs. At Oran Park High School, we have Learning and Support Teachers, English as an Additional Language/Dialect (EALD) teachers and School Learning Support Officers (SLSO). Each staff member brings with them a wealth of knowledge and experience that benefits the wellbeing and learning of students in their care.

The Learning Support Team also assist in the transition of students with disability or additional needs including, primary to high school transition, cross-school transition and school to work transition. In addition to this, team members work with teachers across the school with a wide range of external agencies and specialists, in order to best support student learning needs.

## Aboriginal Education

Oran Park High School is committed to working in partnership to provide an environment and supporting structures that empower and enable our Aboriginal students to attain personal success and develop greater understanding of Aboriginal and Torres Strait Islander knowledge, histories and cultures for all students.

Our vision is one in which all Aboriginal and Torres Strait Islander children and young people achieve their full learning potential, are empowered to shape their own futures, and are supported to embrace their culture and identity. We will develop and maintain strong relationships with local communities and stakeholders, working in partnership with the Narellan Aboriginal Education Consultative Group to ensure high expectations and support for our Aboriginal students in order to assist them to be successful learners.

We welcome Aboriginal and Torres Strait Islander family members, parents and community members to our school so that we can get to know each other, learn about local Aboriginal community and develop shared goals.

All Aboriginal and Torres Strait Islander students will have Personalised Learning Pathways (PLPs) which are an effective tool for increasing Aboriginal student engagement. These will be used to support improved learning outcomes and educational aspirations and will be developed in partnership with Aboriginal students, their parents and teachers.

All students will have opportunities to understand the concepts of Country and Place, People, Culture and Identity. They will explore the experiences and achievements of Aboriginal peoples in historical and social contexts and the links between cultural expression, language and spirituality.

## Multicultural Education

Oran Park High School is a multicultural school community that is committed to ensuring that all students value their own and other cultural identities. To assist students whose first language is other than English we have an English as an Additional Language/Dialect (EAL/D) trained staff member to assist these students to work at levels comparable to or better than their school and state cohort.

# Student Leadership

Oran Park High School is committed to students being partners in the decision making process and having a voice in all aspects of school life. To spread leadership opportunities students can nominate themselves to be considered for a position in one of the leadership portfolio teams below. Nominations will require approval of the School Executive before the voting process,

| | |
|---|---|
| Sport and Physical Activity | School Engagement |
| Technology and Innovation | Community Engagement |
| Wellbeing and TRAK | Environment and Sustainability |

- Student leaders hold their position for one year after which time they may opt to run again.
- Teams will support initiatives and organise events to attract student participation that relate to their Portfolio
- Student leaders are encouraged to listen to the opinions of their peers and raise any suggestions at meetings and provide regular updates at house meetings and assemblies.
- It is expected that the Portfolio Teams would meet twice a term (Week 4 and 8) and School Congress would meet once a term (Week 10)
- At School Congress each group would give a presentation on what their Portfolio Team had achieved during the term, as well as their plans for the following term. There would also be time for discussion of other agenda items.
- All elected student leaders would be eligible to take part in other leadership opportunities throughout the year, as well as a leadership forum at the end of the year.

# House System

Oran Park High School's house system is about encouraging participation in all aspects of school life. The aim of the house system is to foster school spirit.

Our house system is known as the **Grand Prix House Championship**.

The house system encompasses **all activities** the school offers across three areas of schooling: academic, sporting and extra-curricular. Rewards or participation in each area gains points for your house. Each school activity is given a point value to reflect the level of the award or event.

Each house will have house patrons who will assist and provide support to each house. Their role will be to encourage students to participate in all school activities. All students will be part of the house challenge. Students can support their house by involvement in all aspects of school life.

The houses have been named in connection with Dharawal land on which the school is built and the school emblem that was created to be reflective of our school community.

| House | Surnames | Meaning | Symbol |
|---|---|---|---|
| **Birrung (yellow)** | **B, C, I, O P, U, V, Z** | Aboriginal name for the star. In relation to the school emblem, it represents guidance and a navigational device. | |
| **Ngura (green)** | **D, K, N, S** | Aboriginal name for place/country. In relation to the school emblem, it represents the connection to aboriginal people in the Oran Park region, the early settlement of NSW and the Cow-pastures. | |
| **Waratah (red)** | **A, H, L, M Q, X, Y** | The NSW state floral emblem. In relation to the school emblem, it represents growth and connection to the environment. | |
| **Badu (blue)** | **E, F, G, J R, T, W** | Aboriginal name for water. In relation to the school emblem, it represents life, flow and landscape and has relevance to Oran Park within the upper Nepean water catchment region. | |

# Merit System - (TRAK Points)

Oran Park High School will be a Positive Behaviour for Success School. Our core values are: TRAK.

- T – Team Work
- R – Respect
- A – Achievement
- K – Kindness

Students who are **on TRAK** are working well with others, are considerate learners and citizens, try their best and treat everyone with kindness. Teachers reinforce positive behaviour, responsibility, effort and achievement through the use of the merit system.

Students will be awarded points through participation in all aspects of school life and by being **on TRAK**. These points accumulate and contribute to a student's individual merit level (shown below) and the Grand Prix House Championship. Additionally, special "Reward Days" are held each term for students reaching set levels.

*Oran Park High School Merit System*

# Junior School Uniform

It is expected that our Oran Park High School uniform be worn with pride. Full school uniform is to be worn each day, to and from school. Students will have the opportunity to change at school for all practical PE and sport lessons. All uniform is to be worn as designed, and not altered in any way. The school has work, health and safety regulations which are in accordance with the Department of Education (DoE). These must be followed at all times.

## Girls Uniform

- long sleeve or short sleeve shirt with OPHS logo
- OPHS check skirt, OPHS black shorts or OPHS long black pants
- white socks
- teal OPHS jumper or black OPHS jacket
- fully enclosed hard, black leather lace up shoes
- school cap (optional) - no other caps will be allowed

## Boys Uniform

- long sleeve or short sleeve shirt with OPHS logo
- OPHS black shorts or OPHS long black pants
- black socks
- teal OPHS jumper or black OPHS jacket
- OPHS tie
- fully enclosed hard, black leather lace up shoes
- school cap (optional) - no other caps will be allowed

## PE/Sport Uniform

- OPHS sport polo shirt
- OPHS sport shorts
- OPHS tracksuit pants and jacket
- lace up sports joggers
- Sport carry bag – supplied in Year 7

# Oran Park High School Uniform

# Shoes

All students are to wear **fully enclosed hard, black leather lace up shoes** to and from school each day. For practical PE lessons and sport, students can bring predominantly black or white joggers to school and wear them during these lessons.

*Fully enclosed hard, black leather lace up shoes.*

Soft leather shoes such as Adidas, Converse, Vans, Volleys are NOT permitted.

MUST be a hard leather upper. A traditional looking school shoe.

# Student Responsibilities

- Each student is expected to wear full school uniform every day.
- A student who is out of uniform on any given day must provide a note signed by a parent with a reason.
- Students must present an out of uniform note to their Deputy Principal prior to roll call if they are out of uniform.
- Students are not to wear tights at any time.
- Students are not to wear tracksuit pants other than the school tracksuit pants during sport and practical PE lessons.

# Out of Uniform Procedures

If for some reason a student is out of uniform, they must bring a note of explanation from their parent/caregiver, and obtain a uniform pass from their Deputy Principal before roll call (TRAK). If students do not have a note, they are to still report to their Deputy Principal and will be issued a detention and uniform pass.

Students who are repeatedly out of uniform without a valid reason, may be unable to represent the school and/or accept awards on assembly.

# Uniform Requirements

| Item | Requirements |
|---|---|
| **Shoes** | • black, hard leather lace-up shoes as shown in the image<br>• foot must be fully enclosed by the shoe |
| **Belts** | • plain black belt<br>• no studs or large buckles |
| **Hats** | • school cap (only) to be worn outside for protection from the sun<br>• hats/caps are not to be worn inside or in reverse<br>• no beanies or hoods<br>• head wear worn for religious purposes must be black or white |
| **Jewellery options** | • watch<br>• one simple flat ring<br>• one simple neck chain (pendant permitted if small)<br>• one simple bracelet<br>• no leather and elastic jewellery<br>• stud or sleeper earrings only<br>• anklets are not to be seen<br>• Piercings<br>- for safety reasons lip and eyebrow piercings are not suitable for school.<br>- nose piercings are to be a small stud only, for safety. |
| **Nails** | • nails are to be short and rounded (safe length)<br>• clear or neutral in colour |
| **Make-up** | • not to be worn in excessive amounts<br>• no eyeshadow or coloured lipstick<br>• no eyeliner |
| **School bags** | • all students require an appropriate school bag or backpack to carry textbooks and school books/folders<br>• waist/hip bags and handbags are not suitable as a school bag<br>• OPHS sport bag is used to carry sports uniform and joggers |
| **Winter accessories** | • OPHS scarf (only) to be worn in colder weather<br>• No additional jackets |
| **Devices** | • mobile phones are to be turned off and kept in school bag<br>• no responsibility is taken for lost mobile phones and other devices |
| **Apron** | • For TAS/CAPA subjects – can be purchased for $8 on the OPHS website https://oranpark-h.schools.nsw.gov.au/ |

# Sport

Students will be allocated a house in Year 7 which will form part of their sport program. The Year 7, 8, 9 sport programs will consist of integrated sport where students will be placed into teams based on their house group. During sport lessons, teams will play in a round robin competition against other teams within their sport group. Winning teams will receive house points for their house. The top four teams from each sport group will then compete in a play-off competition to determine the winner of the Integrated Sports Cup.

Teams may change each term to allow for students to develop interpersonal skills with a variety of other students. During sport, students will get the opportunity to practise and be coached in various sports in the lead up to Macarthur Zone Gala Days (years 7 and 8).
Year 10 students will have choices of recreation sport options (a fee will be charged for external venue costs, equipment hire and transport if needed) and team games for their fortnightly sport. These options and selections will change each term.

Students will have the opportunity to represent the school at Macarthur Zone Carnivals in swimming, cross country and athletics. Successful students may qualify for higher representation at Sydney South West Schools Sports Association Championships and NSW Combined High School Championships.
Students will have the opportunity to trial for selection in Macarthur Zone sporting teams to compete at Sydney South West Schools Sports Association Championships.
Students will have the opportunity to represent the school in selected State-wide Knockout competitions throughout the year.

# Mobile Phones

**Can my child bring a mobile phone to school?**

Students can bring a mobile phone to school, however, all phones must be off and out of sight. There are responsibilities attached to students having a mobile phone at school. These include:

- the phone is turned off from 8:50am and kept in their school bag until the end of the school day, unless instructed by a staff member
- the safe keeping of their phones as the school will not take responsibility or dedicate resources for lost or stolen phones
- the phone is used within the guidelines of the school's mobile phone policy

**How can I contact my child if the phone is turned off?**

Parents can contact the school administration office in order to contact their child during the school day. Students can be given messages during break times. Students can turn on their phones at the end of the school day to access messages from parents.

**What happens if my child uses their mobile phone at school without permission?**

The phone may be confiscated by staff and locked up securely. Repeated use will be considered persistent disobedience and will be dealt with in line with the school discipline policy.

**What can I do to protect my child from cyber-bullying and inappropriate use of technology such as mobile phones and the internet?**

- support the schools mobile phone procedures so that all students are kept safe from online bullying whilst at school
- monitor internet and mobile phone use
- learn how to block people from contacting them on social media or through their phone
- remind your child that their actions on social media can establish a digital footprint that could impact them in the future
- report any incidents of cyber-bullying, predatory or inappropriate behaviour immediately
- check out websites such as https://www.esafety.gov.au/parents to get more information on how to help your child to have safe, enjoyable experiences online

# Attendance

Education is important for all students, and regular attendance at school is essential for each child to achieve their educational best. NSW public schools work in partnership with parents to encourage and support regular attendance of students. When a child attends school every day, learning becomes easier and students will build and maintain friendships with other students.

Under the *Education Act 1990*, parents are required to ensure their children of compulsory school age are enrolled, and regularly attend school.

**The importance of arriving on time**

Arriving at school and class on time:

- ensures students do not miss out on important learning activities scheduled

- helps students learn the importance of punctuality and routine
- reduces classroom disruption
- creates an atmosphere of high expectations

Lateness is recorded as a partial absence and must be explained by parents. If students arrive late to school (after 8.50am) they are to report to Mr Condon in room C001.If a valid reason is not given then a late detention is issued. These students then report to recess detention in room C001.

**What if my child is absent from school?**

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being unwell
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance such as attending a funeral

An SMS will be sent when a child is absent. It is the responsibility of parents to respond with the reason the child is absent and anticipated return date. If the school has not received an explanation from parents within two days, the school may contact you to discuss the absence. The Principal may decline an explanation if they do not believe the absence is in the best interest of your child. In these circumstances your child's absence would be recorded as unjustified. The Principal will discuss the decision with you and the reasons why.Medical certificates and/or other documentation are required for frequent or long-term absences. The Principal may seek parental permission to contact medical specialists to obtain information to support your child. If the request is denied, the Principal can record the absence as unjustified.

**My child won't go to school, what should I do?**

You should contact your child's Deputy Principal as soon as possible to discuss the issue and ask for help. Strategies to help improve attendance may include a referral to the school's learning and support team or linking your child with appropriate support networks. Further support from the Home School Liaison Officer in developing an *Attendance Improvement Plan* may be required.

**What age can my child leave school?**

All NSW students must complete Year 10 or its equivalent. After Year 10, and up until they reach 17 years of age, there are a range of flexible options for students to complete their schooling.

**Travel and extended leave**

Families are encouraged to travel during school holidays. If travel during school term is necessary, this must be discussed with the Principal. An *Application for Extended Leave* form needs to be obtained from the school and completed. Absences relating to travel will be marked as leave on the roll, and therefore, contribute to your child's total absences for the year.

# Special Programs for Years 7 & 8

On Your Marks is a Year 7 program that aims to improve literacy, numeracy, digital literacy and information skills. Students will participate in this once a week and will develop valuable skills in the use of Microsoft Teams, email, writing stories, answering problem solving questions and research techniques.

Projects @ Oran Park (POP) is a Year 8 program that that focuses on building skills of creativity, communication, critical thinking and fostering collaboration. Students may work in the physical, intellectual, socio-emotional or creative domain to create an interest project based on their area of potential. This program will run once a week.

# Homework

Homework is a way of consolidating a range of skills including information, research skills, study skills and organisation skills.

There are three different types of homework a student may be required to complete:

- practice exercises – the application of skills and knowledge
- preparatory exercises – opportunities to gain background information
- extension exercises – opportunities for imaginative and independent work

Homework can take a variety of forms, for example:

- formal scheduled assignments that are completed over several weeks
- work not completed in class
- reading over material completed in class

- participating in a wide reading program
- creating study notes by summarising what they have learned in class

All students should be encouraged to engage in some form of review and/or preparation as part of their homework routine. Class tests and assessments are regularly scheduled, and home study should be planned for these.

# Core Values

We are dedicated to the idea that all students are provided with high quality education so that they become active and informed citizens. Core rules for student behaviour have been developed to establish consistent expectations in our school. These rules are based on our core values of **Teamwork, Respect, Achievement and Kindness** (TRAK). The critical role of parents and care givers is recognised as the primary influence on each child's character and behaviour and as essential partners in supporting the core rules and the successful education of their children.

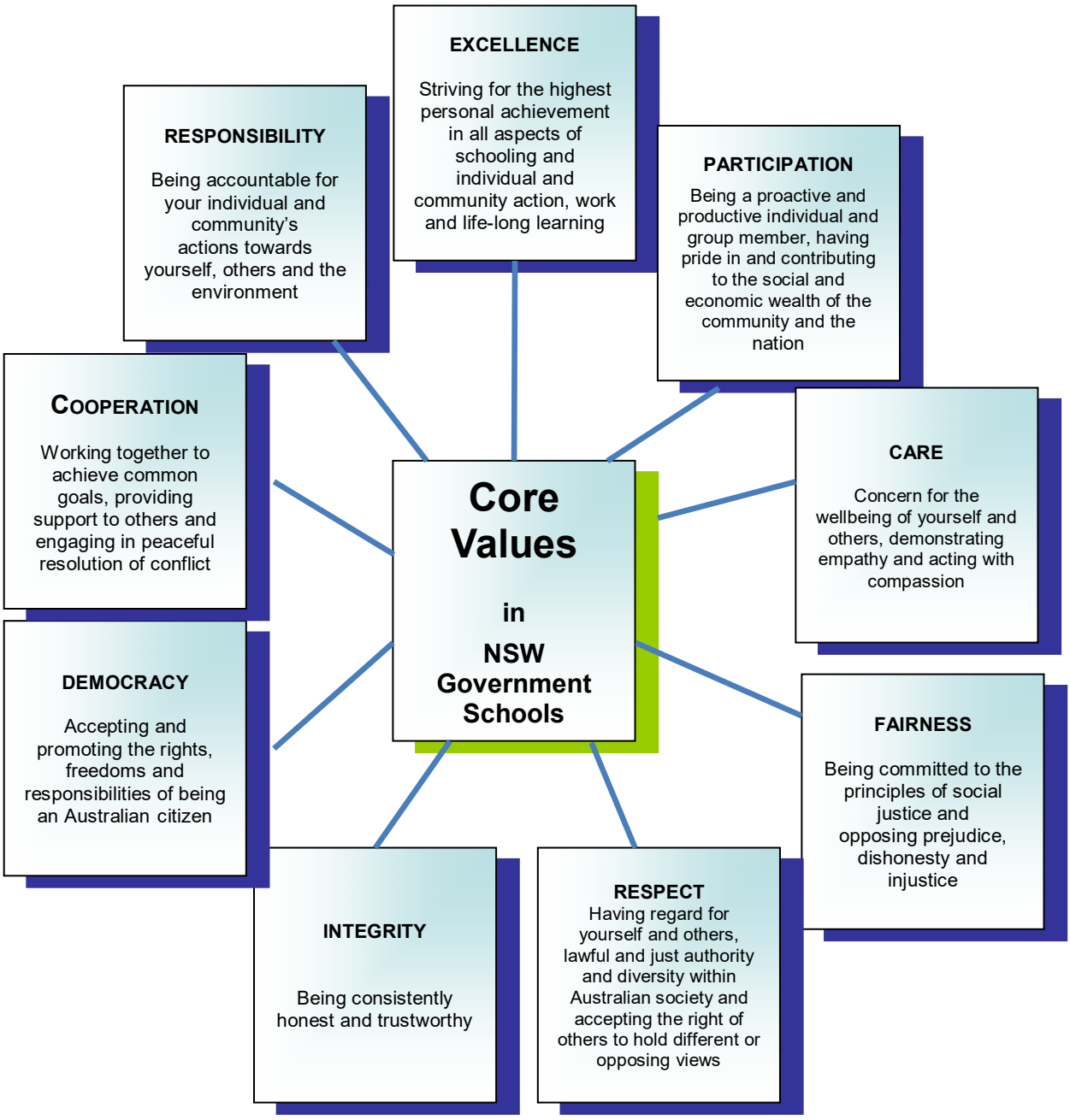
The NSW Department of Education is committed to supporting Principals and school staff in the implementation of these rules through state-wide policies and programs, together with regional support staff, professional learning and alternative provisions, in order to promote the highest standards of behaviour and learning in our schools.

# Core Rules

All students in NSW government schools are expected to:

- attend every school day, unless they are legally excused, and be in class on time and prepared to learn
- maintain a neat appearance, including adhering to the requirements of the school's uniform or dress code policy
- behave safely, considerately and responsibly, including when travelling to and from school
- show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities
- treat one another with dignity and respect
- care for property belonging to themselves, the school and others

**Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behaviour of any kind, will not be tolerated.**




*Core values in NSW Government Schools*

# School Safety

Schools and their communities work together to provide quality learning environments which are inclusive, safe and secure and free from bullying, harassment, intimidation and victimisation.

All students and staff have the right to be treated fairly and with dignity in an environment free from disruption, intimidation, harassment, victimisation and discrimination. To achieve this, all schools are expected to maintain high standards of discipline. **Related policy – *Suspension and Expulsion of School Students Procedures.***

In some cases of unacceptable behaviour, students will be removed from the school for a period of time, if it is deemed to be in the best interests of the school community. Removal from school may apply in the following circumstances:

**Continued disobedience –** this includes, but it is not limited to, breaches of the school discipline code such as refusal to obey staff instructions; defiance; disrupting other students; minor criminal behaviour related to school; use of alcohol or persistent use of tobacco. Alcohol must not be consumed or brought onto school premises and smoking on the premises is prohibited.

**Aggressive behaviour – t**his includes, but is not limited to hostile behaviour directed towards students, members of staff or other persons, including verbal abuse and abuse transmitted electronically such as by email, SMS, text message, social media (through a messaging app or services); using an electronic device to film criminal behaviour, sharing the film with others or posting it on the internet or through a social media service.

**Physical violence – v**iolence that results in injury or seriously interferes with the safety and wellbeing of other students and staff.

**Persistent misbehaviour –** this includes, repeated refusal to follow the school discipline code; making serious threats against staff or students; behaviour that deliberately and persistently interferes with the rights of other students to learn or teachers to teach.

**Use or possession of a prohibited weapon, firearm or knife**

**Possession or use of suspected illegal substance –** or restricted substances such as prescription drugs. **Serious criminal behaviour related to the school** – this includes being present or as part of a group while a crime is being committed.

# School Library

Our school library is a dynamic, future focused space that encourages a love of reading and learning and provides an area for all students to use and enjoy.

The mission of Oran Park High School library is:

- to support the school's curriculum by providing:
  - Students with quality, relevant, current resources that meet their developmental, learning needs and interest
  - Staff with current curriculum and professional development materials to support their teaching.
- to assist members of the learning community to become effective, critical and responsible users of information
- to foster a lifelong love and appreciation of quality literature and reading for pleasure.

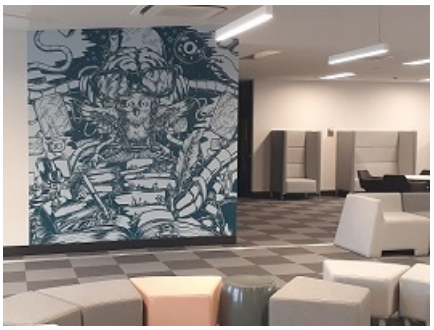
**Printing** – all students will be issued with a library ID card with $5.00 credit towards printing. Students can add additional funds when required.

**Borrowing** – students use their library ID card to borrow books.

**Games –** students are able to borrow board games such as Chess, Uno at recess and lunchtime.

**Computer access** – students have access to desktop computers to undertake school work, assessment tasks, reserve books through Oliver and printing.

**Collection –** The library holds various titles: Non-Fiction, Fiction, Magazines, Graphic Novels, Picture Books, Manga as well as Ebooks and Audiobooks. Students have access to 1000s of ClickView videos across all Key Learning Areas.



# Disability Support Unit

The school currently operates five specialist classes for students with disability collectively known as the Support Unit. These classes support students with:

- autism
- emotional and/or mental health difficulties
- intellectual disability
- physical disability

Placement into specialist classes within NSW Government schools is done through an external application process known as an 'access request'. For information about enrolments into the Support Unit please contact the School Counsellor or Learning and Support Team.

Students in the Support Unit follow the same timetable and complete the same mandatory curriculum requirements as all students in order to achieve their Record of School Achievement and Higher School Certificate. Students may access regular courses, Life Skills courses or a combination of both. Life Skills courses provide options for students with disability who are unable to access regular courses and place emphasis on:

- communication
- practical application of skills
- personal, social and emotional development
- skills for independent living

For further information please see the *Support Unit Parent Guide*.

# Curriculum

**Stage 4 – allocated periods per timetable cycle (fortnight)**

| Subject | Year 7 | Year 8 |
|---|---|---|
| English | 8 | 6 |
| Mathematics | 8 | 6 |
| Science | 8 | 6 |
| Geography/ History (HSIE) | 6 | 5 |
| PDHPE | 5 | 5 |
| Technology Mandatory | 5 | 5 |
| Music | 2 | 3 |
| Visual Arts | 2 | 3 |
| Sport | 2 | 2 |
| Special Programs | 2 | 2 |
| Language (Korean) | | 5 |

**Stage 5 – allocated periods per timetable cycle (fortnight)**

| Subject | Year 9 | Year 10 |
|---|---|---|
| English | 8 | 8 |
| Mathematics | 8 | 8 |
| Science | 7 | 7 |
| Geography/ History (HSIE) | 6 | 6 |
| PDHPE | 5 | 5 |
| Sport | 2 | 2 |
| X – Elective | 6 | 6 |
| Y – Elective | 6 | 6 |

# Class Organisation

Students will be organised into mixed ability classes named after gemstones which could include:

| | | | | |
|---|---|---|---|---|
| Aquamarine | Diamond | Emerald | Garnet | Kyanite |
| Nickeline | Pearl | Quartz | Sapphire | Topaz |
| Crystal | Jade | Marble | Opal | Ruby |

Student placement is reviewed regularly and it is not uncommon for students to be moved around so that the mix of students in our classes is the most appropriate for all students. The decision to move students will be based on recommendations from faculty Head Teachers, Year Advisers and the Deputy Principal. Parents will be notified if the school is contemplating moving a student.

# School Fees

**Parental support in the prompt payment of school fees will ensure the very best of education at Oran Park High School.**

- The general contribution is set at $50.00 per student. It is used to supplement government funding and to make possible such purchases as additional library resources, additional computing resources, school environment improvements and high-quality school reports and certificates.
- An e-learning levy of $50.00 supports the school's commitment to state-of-the-art technology and increases opportunities for student access and skill development. It will also cover a variety of e-learning platforms that will be integrated into various curriculum areas. Each student will receive a "smart ID card" with a personalised photograph embossed on it. This card identifies students and includes a $5.00 allowance for printing/copying.
- The sports levy is set at $40.00 per student which includes the Swimming Carnival and Athletics Carnival.
- Wellbeing programs will incur a $30 levy which will be used to support student wellbeing across the school.
- Families facing **financial difficulty** are encouraged to contact the school office so better payment options can be discussed.
- Some courses will incur a subject fee to cover **the cost of consumables used by students**.

| Year 7 | |
|---|---|
| **Description** | **Charge** |
| General contribution | $50.00 |
| Wellbeing/ TRAK initiatives | $30.00 |
| E-learning platforms | $50.00 |
| Sport (inc. carnivals) | $40.00 |
| TAS (consumables) | $60.00 |
| TAS Apron | $8.00 |
| Visual Arts (consumables) | $30.00 |
| **Total** | **$273.00** |

| Year 8 | |
|---|---|
| **Description** | **Charge** |
| General contribution | $50.00 |
| Wellbeing/ TRAK initiatives | $30.00 |
| E-learning platforms | $50.00 |
| Sport (inc. carnivals) | $40.00 |
| TAS (consumables) | $60.00 |
| TAS Apron | $8.00 |
| Visual Arts (consumables) | $30.00 |
| **Total** | **$273.00** |

| Year 9 | |
|---|---|
| **Description** | **Charge** |
| General contribution | $50.00 |
| Wellbeing / TRAK initiatives | $30.00 |
| E-learning platforms | $50.00 |
| Sport (including carnivals) | $40.00 |
| **Electives** | |
| Child Studies | $10.00 |
| Design & Technology | $60.00 |
| Food Technology | $80.00 |
| Food Technology (Year 9) & Certificate 1 in Hospitality (Café Skills) (Year 10) | $80.00 |
| Industrial Technology - Engineering | $40.00 |
| Industrial Technology - Timber | $60.00 |
| Music | $20.00 |

| Year 10 | |
|---|---|
| **Description** | **Charge** |
| General contribution | $50.00 |
| Wellbeing / TRAK initiatives | $30.00 |
| E-learning platforms | $50.00 |
| Sport (including carnivals) | $40.00 |
| **Electives** | |
| Child Studies | $10.00 |
| Design & Technology | $60.00 |
| Food Technology | $80.00 |
| Food Technology (Year 9) & Certificate 1 in Hospitality (Café Skills) (Year 10) | $80.00 |
| Industrial Technology - Engineering | $50.00 |
| Industrial Technology - Timber | $60.00 |
| Music | $20.00 |

# School Bytes

Oran Park High School uses School Bytes for financial payments including fees/levies and excursions. Parents will receive family statements with a link to Parent Online Payments via email. Excursion notes may also be emailed to you with links to payment. School Bytes allows for

instalments or full payments to be made. If you do not have an email then you will receive your statement in the mail.

# Parent Online Payment (POP)

Parent Online Payment (POP) is a secure online payment facility hosted by Westpac to make payments via Visa or MasterCard. **Excursions, sport and school fees can be paid online.**

**How can I make a payment?**

1. Navigate to the school's website and click on 'Our Community' and select 'Make a Payment'
2. When you access the payment screen enter:
   a. student's surname and given name (mandatory field)
   b. school year; and (mandatory field)
   c. student's date of birth (mandatory field)

   These details are entered each time you make a payment as student information is not held within the payment system. This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner.
3. Payments can be made by clicking on individual items, within their relevant headings or simply by clicking on the 'other' option to make a full payment of the school invoice or an item not listed.
4. You can check and change any details of the payment before the payment is processed. Receipts can be emailed and/or printed.
5. Details of the payments are passed daily to the school where it will be receipted against your child's account. As a receipt has been issued from the payment page, a further receipt will not be issued by the school. Please be aware that notification of payments made after 6pm will not be received by the school for two business days.
6. Students can collect items purchased via Parent Online Payment by presenting the printed receipt to the school administration office.

For enquires regarding the online payment process, please contact the school administration office and speak to the administration staff.

**Cash and EFTPOS payments**

Payments may be made at the school administration office between the hours of 8.30am and 1.30pm. Payments before or after this time cannot be accepted. Please consider using the online

options School Bytes and Parent Online Payments. These systems allow ease of use by providing clear and precise instructions. These systems are the preferred method of payment.

# Working Together with the Community

Oran Park High School welcomes community participation in the school. Our community includes students, teaching staff, the executive, support staff, parents, interested community members, local businesses and industry. The school community is invited to participate through various meetings and school events.

## Parents and Citizens

A P&C association is a school-based organisation consisting of parents, teachers and interested citizens. The P&C have the following responsibilities:

- promoting the interest of the school by bringing parents, citizens, students and teaching staff into close cooperation
- assisting in providing facilities and equipment for the school and promoting the recreation and welfare of the students at the school
- encouraging parent and community participation in curriculum and other educational issues in schools
- assisting and cooperating with teaching staff at public functions associated with the school
- electing parent representatives

## School Newsletter

The school newsletter will be distributed by email and posted on the school website and Facebook page. The newsletter will have relevant information, future dates and good news stories from Oran Park High School.

## Parent/Student Portal

All students and families will have access to the Sentral parent/student portal. You will be able to securely access attendance, semester reports and book parent/teacher interviews at set times of the year. Families will be emailed and sent out instructions on how to register and access Sentral at the beginning of the school year.

https://ophs.sentral.com.au/portal2/#!/login

## Reporting to Parents

School reports are issued twice a year at half yearly intervals and parents have an opportunity during the year to discuss their child's progress at parent/teacher interviews.

## School Social Media

Oran Park High School uses social media to communicate student excellence, school events and information. The school has a Facebook page with dedicated closed groups for each year cohort. This is where questions can be asked and additional photos and information specific to each year group will be posted. To join the group, you must have a child enrolled in that year group at Oran Park High School and must agree to abide by the Rules of Engagement.

https://www.facebook.com/OranParkHS

Oran Park High School also has an Instagram account https://www.instagram.com/oranpark_highschool/ and a Twitter handle @OranParkHS to keep families up to date and informed.

## School Website

https://oranpark-h.schools.nsw.gov.au/

# Frequently Asked Questions

**What does my child do when they arrive at school in the morning?**

Say goodbye and move into the school grounds. They are not to remain near the entrance gate or leave the school once they have arrived.

**Can parents come into the school grounds?**

During special events parents may be invited into the school grounds. At all other times parents must sign in through the administration office. The school playground is for students only.

**What do I do if my child is sick?**

If your child is sick you will need to respond to the SMS sent to your mobile number or send in a note with your child on the day they return. If your child is absent for two or more consecutive school days, a Doctor's Certificate is required.

If your child becomes unwell during school, they will need to inform a teacher; they will be given a note to be admitted to the sick bay. Your child is not permitted to contact you by phone.

**What does my child do if they are late?**

If a student is late to school they need to supply a note to the administration office explaining this lateness. If students are late without a valid reason, they are issued with a recess detention Frequent lateness is considered persistent disobedience and will be dealt with under the discipline framework.

**What does my child do if they need to leave early?**

Application or an early leavers pass can only be made prior to roll call each day at the administration office. A letter from parents stating the following must be supplied – name, roll call, date, time, reasons and mobile contact number to verify the request. Parents are reminded that all students are to be signed out and picked up via the school administration office.

**What if the family is planning a holiday?**

A note with information regarding where you are going; dates of the intended leave and reason for the trip is to be supplied to the administration office. Your child must inform their Year Adviser so that work can be organised or a plan for missed exams and/or assessment tasks can be arranged. Applications for extended leave are to be submitted to the Principal.

**What if my child needs to take medication at school?**

When a medical practitioner has prescribed medication that must be administered during the school day, parents/carers must:

- notify the school
- provide up to date information as required
- supply the medication and any 'consumables' necessary for its administration in a timely way.

Parents/carers of children who require prescribed medication to be administered at school must complete a written request provided by the administration staff. “Request for support at school of a student’s health condition” must be completed by the parents/carers prior to any medication being administered by staff. Students must not carry medications unless there is a written agreement between the school and the student's parents/carers.

**What if my child is late to class?**

Students must have a note from their previous teacher explaining why they are late. Unexplained lateness could result in the need to make up the missed time during breaks.

**What if I need to drop something off for my child during school?**

All visitors are to report to the school administration office. Parents/guardians/friends are not to go into the school and approach students. Items brought to the school administration office for students must be clearly labelled with the students name and can be collected during break times.

**Can my child have food delivered to the school?**

Students are not permitted to use food delivery services at school. The school does not permit food to be delivered to the school at any time. Students can bring lunch and snacks or order from Oli’s Canteen *(see menu page 37-38)*

**What if my child loses their timetable?**

Students need to log into the student portal to access and print a new timetable. If they print at school, they will need to go to the library and use their library ID card. If a reprinted timetable is required, students need to see their Year Adviser. Additional copies of timetables will cost $1.00

**What needs to be done if there is a change of address or other details?**

It is vital that the school has accurate up-to-date information on all students; this is particularly in emergency situations. If a change occurs during the year, parents need to contact the school administration office in writing or email, clearly stating your child's name, class and updated information.

**Is my child permitted to bring personal technology to school?**

It is not necessary for students to bring a personal learning device to school each day. Mobile phones/electronic devices are not required at school. Students who choose to bring mobile phones to school must ensure they are off and out of sight during class time. As with all valuables, students are responsible for securing their own property.

Students must not use a mobile phone to make a phone call on school premises. Mobile phones/electronic devices may be confiscated at the discretion of any staff member at any time.

# Canteen

Oran Park High School's Canteen tender is Oli's Canteen. Oli's Canteen provides nutritious meals for our school community. They are open for breakfast, recess and lunch daily. They offer pre order online ordering and EFTPOS and have a range of items to cater for all dietary requirements, including Halal and Gluten Free options. Oli's Canteen also offer a range of daily specials.

# DAILY SPECIALS

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|---|---|---|---|
| **Mex Tex** | **Grab & Go** | **Little Italy** | **Taste of Asia** | **Pizza Bar** |
| Mexican beef, cheese, sour cream & cornchips | Assorted ½ wrap & 600ml water (H V GF) | Creamy Chicken Pasta<br>Creamy chicken & cheese pasta (H) | Chinese chicken & rice (H) | Cheese Pizza<br>BBQ Chicken Pizza (H V) |
| $5.50 | $5.50 | $5.50 | $5.50 | $5 |

## FAVOURITES

- Meat Pie ..... $3.50
- Sausage Roll (H) .... $4.00
- Cheese & Spinach Roll (V) ..... $4.50
- Potato wedges (V) $4.50
- Corn Cob (V) ..... $2.00
- Chicken Strip (H) .... $2.00
- Snack Wrap (H) ..... $3.80
- Hot Dog ..... $3.50
- Open Garlic Melt (V) (H) $2.50

## CLASSICS $5.50

PO Pre-Order by 9am

- Spicy Mexican Beef w/ rice
- Homemade Beef Pasta
- Veggie Lasagna (V)
- Teriyaki Chicken w/ steamed rice (H)
- Butter Chicken w/ steamed rice (H)

## GLUTEN FREE

PO Pre-Order by 9am

- Lasagna ..... $5.50
- Butter Chicken ... $5.50
- Sausage Roll..... $5.00
- Gluten Free Sandwiches & Wraps
  Prices from $5.50
  Please discuss with canteen manager

## BURGERS @ OPHS

- Oli's Chicken Burger (H) ..... $5.50
  Chicken, lettuce & mayo
- Peri Peri Chicken Burger (H) (PO) $5.50
  Chicken, lettuce & peri mayo
- Veggie Delite Burger (PO) (V) $5.50
  Veggie pattie, lettuce, beetroot & peri mayo
- Cheese Burger ..... $5.50
  Prime beef pattie, cheese, & tomato sauce
- Delux Beef Burger (PO) ..... $6.00
  Prime beef pattie, lettuce, tomato, cheese, egg & BBQ sauce

## MEAL DEAL

$2.50 bottled water

With any sandwich / salad / wrap

AVAILABLE DAILY (H) (V) (GF)

Everyday · Occasional · H Halal option · V Vegetarian option · GF Gluten free option (+$1) · PO Pre-Order by 9am

Special dietary requirements please see Canteen Manager

eftpos · flexischools

# SANDWICH BAR

**Unlimited options • Pre-order by 9am**

- Chicken, Lettuce & Mayo (H) ..... $4.50
- Ham & Cheese ..... $3.50
- Salad (V) ..... $4.50
- Egg & Lettuce ..... $4.00
- Ham, Cheese & Tomato ..... $4.00
- Tuna, Lettuce & Mayo ..... $4.00
- Ham & Salad ..... $4.50
- Chicken & Salad (H) ..... $4.50
- Tuna & Salad ..... $4.50
- Cheese (V) ..... $3.00

## CONTINENTAL ROLLS $6.00

- Chicken Schnitzel (H)
- Peri Peri Chicken (H)
- Continental Salad (V)

## WRAPS - IT'S A WRAP

Half $3.50
Full $6.00

- **Peri Chicken Wrap (H)**
  Chicken, lettuce & peri mayo
- **Ham Wrap**
  Ham, tomato, lettuce & cheese
- **Farmers Fresh (V)**
- **Chicken Caesar Wrap (H)**
  Chicken, lettuce, bacon, cheese & Casear dressing

# GOLD COIN BREAKFAST

- Hash Brown (V) ..... $1.50
- Cheese Toastie ..... $3.00
- Ham & Cheese Toastie ... $3.50
- Chicken Wrappa (H) ..... $3.50
- Fruit Snap (V) ..... $2.50
- Fruit Tub (V) ..... $4.50
- Muffin ..... $3.00
- Yogurt ..... $3.50
- Up & Go ..... $3.00

# SIDES N SNACKS

- Chicken Strip (H) $2.00
- Open Garlic Melt . $2.50
- Frozen Juice Icy .... $1.00
- Muffin ..... $3.00
- Frozen Slushie ..... $2.00
- Whole Fruit ..... $1.00
- Fruit snap (V) ..... $2.50

# SALAD BAR

**Unlimited Options**

**PO** Pre-Order by 9am

- Fruit Snap (V) ..... $2.50
- Fruit Tub (V) ..... $4.50
- Fresh Garden Salad (V) ..... $4.50
- Chicken Caesar Salad (H) ..... $5.50
- Chicken Pasta Salad (H) ..... $5.50
- Oriental Noodle Salad (H) ..... $5.50

# DRINKS

- Water ..... $3.00
- Sports Water ..... $4.00
- Up N Go ..... $3.00
- Milkshake ..... $3.50
- Thickshakes ..... $4.00
- Oak Milk ..... $4.50
- Ice Break ..... $4.50
- Hot Milo ..... $2.50
- Gatorade ..... $4.50
- Diet Bottles ..... $4.50
- Diet Can ..... $3.00
- Popper Juice ..... $2.00

## MEAL DEAL

$2.50 bottled water

With any sandwich / salad / wrap

**AVAILABLE DAILY**

(H) (V) (GF)

Everyday
Occasional
H Halal option
V Vegetarian option
GF Gluten free option (+$1)
GF Pre-Order by 9am

Special dietary requirements please see Canteen Manager

# Notes

PARTNERS IN LEARNING